

**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

**June 9, 2020**

[revision 1]

***Note:** this virtual meeting was held via Zoom...*

**Present:** Lois Sailors, Wade Pynes, Charli Oswald, Roy Anderson

Meeting called to order at 3:00 pm.

**Guests:** none

**Minutes:** Minutes from the May 12, 2020, OPHOA Board Meeting were approved.

**Committee Reports:**

**Open Space** — new spruce tree planted (donated by Betty Hall - Thank You!). Weeds are a noted problem; Landscaper notified!

**Other Committees** — no reports

**Unfinished Business:**

**Tennis Court** — Work began today; upon inspection (with Lois) they discovered some "hidden" cracks bigger than anticipated in the estimate... so there will be some (not yet determined) additional cost. It should be noted in the history of the tennis court no (significant) money has been spent on repairs - so long overdue.

**Boat House** — a new/revised form has not yet been delivered (Lois will bird-dog this one).

**Kim Hansen Request** — a letter was written by Wade and sent to Kim's attorney; the request to build on the Open Space property has been denied.

**New Business:**

**Wade Pynes** — has volunteered to be Treasurer. After consultation with Tim Heavers, they decided to share the responsibilities jointly. Roy moved to make Wade Treasurer; Lois seconded; approved unanimously. Annual Report has been filed with the Colorado Secretary of State (as required). The Board discussed and approved adding Wade as an authorized signatory on the Timberline and TD Ameritrade accounts.

**Financial Reports** — Tim emailed a "healthy" financial report. Budget on track. Wade reported on Tim's behalf.

**New Board Applicant** — Chris Hebert has asked to join the Board. Lois moved to add Chris to the Board; Charli seconded; approved unanimously.

**Attorney Interviews** — The Board has decided to invite several attorneys to interview to represent the HOA in legal matters; As confidential issues concerning attorney-client privilege, these will be conducted in Executive Session.

**Non Compliance Issues** — a couple parking issues have been discussed with homeowners. Letters to be sent by Lois.

**Next Meeting** — Next month's meeting will be Tuesday, July 14<sup>th</sup> at 3:00 p.m. **on Zoom**

The meeting adjourned at 3:35 pm.

—Minutes submitted by Roy Anderson, HOA Secretary